

Shannon's Public Records Requests from the Hospital District

Records Request 1: April 2017

I am personally making this public records request as a taxpayer. I cannot find any information on your website on how to file a request with the Point Roberts Hospital District so I am following the outline at:
<http://www.atg.wa.gov/obtaining-records>.

Please provide me with the following information electronically via this email address or make these items available for my viewing. I do not anticipate needing any printed copies from you. If you prefer to provide the information in print, I will accept it but without cost to me. I understand that some of these items may take longer for you to provide than others so I prefer you provide the information as it becomes available to you.

- 1.) The approved cost of the sign submitted to the Whatcom County Fire District 5 on September 11, 2016. Include all related costs: design, drawings, fabrication, placement, etc.
- 2.) The agreement between the Hospital District and Unity Care NW for Unity's initial purchase of the sign and the District's subsequent five year repayment plan to Unity.
- 3.) The Hospital District's 2009 and 2017 budgets.
- 4.) The March 2017 quarterly presentation materials from Unity Care NW employee, Ms. Davidson, to the Hospital District board of commissioners.
- 5.) A list of attendees and guests at Hospital District meetings from September 2016 through January 2017.
- 6.) The service contract between the Hospital District and Unity Care NW.
- 7.) The letter that was not sent to the Whatcom County Fire District 5. I do not know the exact content of this letter but it was mentioned in the January edition of the local paper, the All Point Bulletin. In addition, Commissioner Nault has stated three times that the Hospital District created a letter but it was not sent because, as she has stated, "we could not agree on it". Please also include all correspondences between the commissioners, secretary, and superintendent regarding this letter that show how it was decided not to send the letter.
- 8.) Hourly rate of pay for Hospital District employees: Superintendent, Secretary, and commissioners. Explain briefly how those employees record and bill for their hours. For example, are they paid a salary or actual hours worked. If they are paid a salary, please explain when, how, and who made the decision to pay a salary instead of actual hours worked.

9.) Outline Hospital District commissioner financial compensation. Are any of the commissioners receiving more than \$104 per month? For example, is Commissioner Nault being additionally compensated in any way for attending Fire District meetings.

10.) Please list any benefits any Hospital District employee receives from either the District or Unity Care NW: e.g. retirement contributions, free or reduced cost health care, etc.

11.) Please outline what, if any, connections exist between any Hospital District employee or commissioner with Unity Care NW. For example, does the Hospital District superintendent, or family member, receive any financial or any in-kind remuneration from Unity Care NW or any of its subsidiaries. Please list the nature of that connection: e.g. employee of both organization, lobbying, etc.

I understand there is a five day window in which you have to acknowledge receipt of this request and that at that time you will state when you will fully complete this request.

Thank you,
Shannon Tomsen

Records Request 2, May 2018

Dear Point Roberts Public Hospital District:

Please provide me with the following information.

1. The Point Roberts Public Hospital District's financial reports (balance sheet, profit and loss, cash flow statement) for 2011, 2015, 2016, and 2017. (As a matter of course, these financial documents should include all assets owned by the Hospital District including equipment and reserve or investment accounts. If they do not, please include that information separately.)
2. Please provide an accounting for your reserve and/or investment account(s) that shows credits and debits by year since the start of the taxing district.
3. Unity Care's detailed budget by quarter and final operation year-to-date totals for 2017.
4. Unity Care's detailed projected budget for 2018.
5. Any communication (including letters, emails, texts, etc.) regarding Unity Care's 'request for support' for 2018 from the Hospital District and the communication(s) sent to or from commissioners regarding this amount. Please include documentation of when this information was discussed at a meeting and approved by the commission.
6. Any documentation (including invoice, explanatory letters, emails, texts, etc.) showing Unity Care's request for the \$13,000 listed on your 2018 budget under

line 5020 Operating Expenses Interfaith. In November 2017, Superintendent Komusi stated this was an “extra invoice that was missed from previous year”. Please also include any documentation where this invoice was discussed at a meeting and approved by the commission.

7. Total annual number of unique patient visits and patient insurance mix for 2011, 2016, and 2017.
8. All raw community survey results. Please redact information that would identify a respondent such as name, email address, or phone number.

Sincerely,
Shannon Tomsen